



Columbia Roofing is seeking an experienced Commercial Roofing Foreman to oversee team performance, quality and safety standards for our roofing projects. Under the direction of the Field Operations Manager, the Foreman manages a crew of two or more roofers to stage materials, destruct and install roof systems according to manufacturer and Columbia Roofing specifications, and detect/fix leaks. The Foreman is responsible for the quantity and quality of the crew's work, insures Columbia safety procedures are followed at all times, maintains daily project documentation, and trains crews on Columbia roofing processes and best practices.

Essential job duties and responsibilities include but are not limited to:

- Enforces, maintains and supports a safe working environment for roofing crew, including warning line maintenance.
- Assigns and performs all work for roofing project including tear off, staging of materials, destruction, and installation of roof material, as well as leak detection and repair, with general direction from Field Operations Manager.
- Monitors jobsite and work vehicle cleanliness and protection of resources onsite including security of materials, tools, equipment and roof structure throughout all stages of project. Enforces Smoke Free requirement at project site and in work vehicle.
- Updates Dataforma project management software daily with crew time reporting and approvals, work descriptions and project photos.
- Teaches roofing crew new or existing various roof installation techniques and safety processes.
- Maintains good working order of tools and equipment by performing basic maintenance, and escalates additional needed maintenance needs to the Project Manager.
- Other duties as assigned by Field Operations Manager.

Preferred Knowledge, Skills and Abilities:

- 5 years of commercial roofing experience installing and deconstructing various roofing systems
- Ability to track down and fix leaks in BUR, single ply, and various flat and metal roof systems.
- At least 2 years of experience supervising and training a roofing crew.
- Good decision making skills and judgment, collaborative and motivating team leader
- Ability to perform continuous physical labor including climbing ladders, grasping and handling various equipment and materials, ability to push, pull, carry, and lift up to 75 lbs.
- Ability to work flexible schedule for mostly local project sites, occasional overnight travel.
- Good driving record and valid driver's license, able to pass DMV, background check and drug screening.
- Ability to utilize and successfully train roofing crews on various roof equipment and tools.
- Ability to perform work in inclement work conditions, including exerting 75+ lbs. of force occasionally and 20+ lbs. of force constantly to move objects.

Columbia Roofing and Sheet Metal is an equal opportunity employer and promotes a drug-free workplace. We offer a competitive base salary, career path and benefits package.